



महर्षि सान्दीपनि राष्ट्रीय वेदविद्या प्रतिष्ठान, उज्जैन
(शिक्षा मंत्रालय, भारत शासन का स्वायत्तशासी संस्थान)
वेदविद्या मार्ग, चिन्तामण गणेश, उज्जैन - 456006 (म.प्र.)

MAHARSHI SANDIPANI RASHTRIYA VEDAVIDYA PRATISHTHAN, UJJAIN

(An Autonomous Organization under the Ministry of Education, Govt of India)

Vedavidya Marg, Chintaman Ganesh, Ujjain-456006

Tele : 0734-2502266, 2502254, 2502255 Fax : 0734-2502266E-mail : msrvvpunj@gmail.com Website : msrvvp.ac.in

महर्षि सान्दीपनि राष्ट्रीय वेद विद्या प्रतिष्ठान (MSRVVP) उज्जैन, उच्च शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के अन्तर्गत एक स्वायत्तशासी संस्थान में नीचे दिए गए विवरण के अनुसार विभिन्न पदों की रिक्तियों को भरने के लिए पात्र उम्मीदवारों से आवेदन आमंत्रित किए जाते हैं:

क्र.	पद का नाम	सातवें केन्द्रीय वेतन आयोग अनुसार लेवल एवं ग्रुप	भर्ती की प्रक्रिया	पद संख्या	आरक्षण
1	उपनिदेशक	A – Level -11	सीधी भर्ती	2	अनारक्षित
2	सहायक निदेशक	A – Level -10	प्रतिनियुक्ति पर	1	अनारक्षित
3	लेखाधिकारी	B – Level -8	सीधी भर्ती	1	अनारक्षित
4	निजी सचिव	B – Level -7	सीधी भर्ती	1	अनारक्षित
5	वरिष्ठ आशुलिपिक	B – Level -6	प्रतिनियुक्ति पर	1	अनारक्षित
कुल योग				6	

आवेदन प्राप्ति की अंतिम तिथि रोजगार समाचार के अंक में जारी विज्ञापन की तिथि से 45 दिनों की होगी। योग्यता विवरण, ऑनलाइन आवेदन प्रपत्र एवं अन्य सम्बन्धित जानकारी के लिये कृपया प्रतिष्ठान की वेबसाइट www.msrvvp.ac.in देखें।

रोजगार समाचार में प्रकाशित अंक -24 से 30 जून, 2023

आवेदन प्राप्ति की अन्तिम तिथि : 14 अगस्त, 2023

(ऑनलाइन आवेदन पत्र की प्रति प्रतिष्ठान कार्यालय में स्वयं उपस्थित होकर अथवा स्पीड पोस्ट द्वारा ही प्रेषित करें।)

सचिव, मसारावेविप्र, उज्जैन



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Applications from eligible candidates are invited for filling up vacancies of various posts as detailed below in Maharshi Sandipani Rashtriya Veda Vidya Pratishthan (MSRVVP), Ujjain, an autonomous organization under the Department of Higher Education, Ministry of Education, Govt. of India.

Sl No.	Name of the Post	Group & Level of the post as per VIIth CPC	Method of Recruitment	No. of post	Reservation
1	Deputy Director	A – Level -11	Direct Recruitment	2	Unreserved
2	Assistant Director	A – Level -10	Deputation	1	Unreserved
3	Accounts Officer	B – Level -8	Direct Recruitment	1	Unreserved
4	Private Secretary	B – Level -7	Direct Recruitment	1	Unreserved
5	Sr. Stenographer	B – Level -6	Deputation	1	Unreserved
Total				6	

Last date for receipt of application will be 45 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar. For details regarding eligibility, online application form for various posts and other related information etc., please visit MSRVVP's website www.msrvvp.ac.in

Published in Employment News Edition: 24th to 30th June, 2023

Last date for receipt of applications: 14th August, 2023

(A copy of online application form should be submitted only by speed post or by hand)

SECRETARY, MSRVVP, UJJAIN

Details of Posts –

1 Deputy Director, Group A, Level – 11 (67700-208700),

No. of Post: 2 – for Direct Recruitment

Eligibility for the post of Deputy Director: Direct Recruitment

Essential:

- i) Bachelor's Degree of any recognized university or its equivalent with good academic record.
- ii) Five years' experience in administration/ finance/ academic project handling like publications / conducting Sammelans/ Seminars/ conducting examinations etc. in supervisory capacity in a Govt. / Autonomous organization/ University.

Desirable:

- i) Master's Degree of a recognized university in Sanskrit /Veda/ Public Administration / MBA/ Any Shastra.
- ii) Knowledge in computer application.
- iii) Good command in Hindi, English and at least one regional language.

Age Limit: Not exceeding 40 years

2 Assistant Director, Group A, Level-10 (56100-177500)

No. of Posts: 1 Deputation

Eligibility for the post of Assistant Director – On Deputation:

Officers of Central / State Govts / Autonomous Bodies / PSUs, holding analogous posts or drawing a pay scale in Level 8 for a period of two years or in Level 7 for a period of three years having experience in organizing, conducting and implementing educational programmes.

Note : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization / department of the Central Govt. shall ordinarily not exceed three years.

Age Limit: The maximum age limit for appointment by deputations shall be 'Not exceeding 55 years' as on the closing date of receipt of applications.

3 Accounts Officer, Group B, Level-8 (47600-151100),

No. of Post – 1 Direct Recruitment

Eligibility for the post of Accounts Officer on Direct Recruitment

Essential

- i) Degree of a recognized University / Institute
- ii) Four years' experience in Cash, Account and Budget work in a Government Office/ PSU/Autonomous body/ Statutory Body.

Note 1. Qualifications are relaxable at the discretion of the competent authority, for reasons to be recorded in writing, in case of candidates otherwise well qualified.

Note 2. Qualifications regarding experience is / are relaxable at the discretion of the Competent authority in the case of candidates belonging to Scheduled castes/ Scheduled Tribes, if at any stage of selection Competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

Age Limit : 30 years “(Relaxable for Government servants upto 5 years in accordance with the instructions issued by the Central Government)

Note : The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti district and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep)”.

**4. Private Secretary, Group B, Level – 7 (44900 - 142400),
No. of Post: 1 – Direct Recruitment**

Eligibility for the post of Private Secretary

Educational & other qualifications:

- 1) Bachelor’s Degree
- 2) A speed of 120 wpm & 50 wpm in shorthand & typing respectively.
- 3) At least 3 yrs exp of working as stenographer or Personal Assistant in pay level of L-6.

Age Limit: 30 years “(Relaxable for Government servant’s upto 5 years in accordance with the instructions issued by the Central Government as per DOPT Guidelines)

Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti district and Pangi Sub-Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep)”.

**5. Sr. Stenographer, Group B, Level – 6 (35400-112400)
No. of Post: 1 on deputation:**

Eligibility for the post of Sr. Stenographer on Deputation

Officers holding the post of Stenographers under the Central Govt.

(a) i) Holding analogous post on regular basis in the parent cadre or department; or
With ten (10) years’ regular service in the pay scale of L-4 of 7th CPC or equivalent.

(Note: Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion)

Note: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years.

Age Limit: The maximum age limit for appointment by deputation shall be “Not exceeding fifty five (55) years” as on the closing date of receipt of applications.

General Terms & Conditions:

- a) Application form, as prescribed, may be filled only through online mode available on Pratishthan's website www.msrvvp.ac.in
- b) Last date for online application for Direct Recruitment will be 30 days' from the date of publication of the advertisement in Employment News/ Rozgar Samachar.
- c) In the case of recruitment on deputation basis, the application should be forwarded through proper channel. However, an advance copy of the application may be submitted through online. The application will be considered only if the application is received through proper channel within the 45 days' from the date of publication of the advertisement in Employment News/ Rozgar Samachar.
- d) Only those candidates who are willing to join within 30 days of issue of offer of appointment may apply.
- e) If at any stage of the recruitment process, it is found that information furnished by the applicant is incomplete, inconsistent, false or there is willful suppression of material facts, the application will be rejected. If any discrepancy is detected after appointment, appropriate administrative action will be taken.
- f) Pratishthan reserves the right to modify / cancel/ withdraw this advertisement by issuing a notification only through its website due to any reasons.
- g) No enquiries will be entertained and canvassing in any form will be treated as a disqualification.
- h) Age for (SC/ST/OBC/ Disabled person/ Central Govt. Employee) different categories will be relaxed as per Central Government norms.
- i) If any candidate wants to apply for more than one post, he should submitted separate online application form for each post.