



Sangeet Natak Akademi

National Academy of Music, Dance & Drama

(An autonomous body of Ministry of Culture, Govt. of India) Rabindra Bhavan, 35, Ferozeshah Road, New Delhi-110001 Website: www.sangeetnatak.gov.in

Sangeet Natak Akademi an autonomous body fully funded by the Ministry of Culture, Govt. of India invites applications from Indian nationals for the following posts on direct recruitment basis:-

SI. No.	Name of the post(s)	Pay Level	Classification of post(s)	No. of Post(s)
1.	Programme Officer (Music)	Level -7 (44900-142400)	Group 'B' Technical	1
2.	Assistant Documentation Officer	Level -7 (44900-142400)	Group 'B' Technical	1
3.	Library & Information Assistant (LIA)	Level-6 (35400-112400)	Group 'B' Technical	2

For details of Eligibility Criteria i.e. Educational Qualifications, Experience, Age, Pay Level and Application Format etc. please visit our website (http://sangeetnatak.gov.in/sna). The last date for submission of application is 30 days from the date of advertisement in the Employment News.

The Akademi reserves the right to reject any/or all applications or cancel the proceedings/recruitment at any time without assigning any reasons thereof.

Secretary
Sangeet Natak Akademi
New Delhi
EN 19/25

CBC 09114/12/0008/2324



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				(s)	sc	ST	ОВС	UR	EWS	PH
1	Programme Officer (Music)	Level -7 (44900-142400)	Group 'B' Technical	1	-	-	1	-	-	-
2.	Assistant Documentation Officer	Level -7 (44900-142400)	Group 'B' Technical	1	-	-	1	-	-	-
3.	Library & Information Assistant (LIA)	Level-6 (35400-112400)	Group 'B' Technical	2	1	-	1	-	-	-

The details of educational and other qualifications for the above mentioned post(s) are available at Annexure – I and format of application at Annexure – II. . Applications received after the due date or incomplete application in any respect or those not accompanied with the requisite information/documents as called for or required, will not be considered /entertained. Applications in the sealed envelope superscribed as "Application to the post of" addressed to the Secretary, Sangeet Natak Akademi, Rabindra Bhavan, 35 Feroze Shah Road, New Delhi - 110001 should reach the office on or before 30 days from the date of the advertisement appearing in the Employment News/Print Media

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> Secretary Sangeet Natak Akademi

Brief details of post(s)

1. **Programme Officer (Music): Pay Level - 7 (44900-142400)**

Qualification:

- **Essential:** (a) Degree from a recognized University in Humanities Social Sciences or Music;
 - (b) Additional professional qualification in the area of music or comparable qualification in the fields of Cultural Anthropology/ folkore studies/puppetry/arts management, etc.;
 - (c) Minimum 5 years experience in organizing activities related to performing arts.

Desirable:

- (a) Understanding and knowledge of performing arts as a performer/producer/ researcher or field worker;
- (b) Familiarity with computer application.

Age Limit

Between 30-40 years. Relaxable by 5 years in case of persons employed in Central/State Govt./autonomous body. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.

2. Assistant Documentation Officer: Pay Level - 7 (44900-142400)

Qualification:

Essential:

- (a) University Degree, preferably in Cultural Anthropology/Humanities Social Sciences/folklore studies/music/dance/drama etc.:
 - (b) At least 3 years experience in field work and documentation.

Desirable:

- (a) Experience of handling audio visual equipment:
- (b) Familiarity with Computer;
- (c) Awareness and understanding of performing arts.

Age Limit

Between 28-35 years. Relaxable by 5 years in case of persons employed in Central/State Govt./autonomous body. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.

3. <u>Library & Information Assistant (LIA): Pay Level - 6 (35400-112400)</u>

Qualification:

Essential:

- (a) Degree from a recognized University;
- (b) Degree in Library Science from a recognized University/institution;
- (c) At least 2 years experience in a Library of repute.

Desirable:

- (a) Knowledge of performing arts;
- (b) Knowledge of Hindi and at least one Indian language other than the mother tongue.

Age Limit

Between 21-28 years. Relaxable by 5 years in case of persons employed in Central/State Govt./autonomous body. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.

"Application Format"

Please affix your recent passport size photograph

Nam	ne of the post applied for		photograph
1.	Name of the applicant		
2.	Date of birth (in DD/MM/YYYY format)		
3.	Age (Yrs& Month) as on last date of advertisement		
4.	Category – SC/ST/OBC or General		
6.	Sex (Please tick)	Female /Male	
7.	Nationality		
8.	Present Employment Status (Please tick)	Cent./State Govt., PSU, Autonon Body.	nous Body or Statutory
9.	Aadhaar No.		
10	Mailing Address		
11	Postal Address		
12	Mobile Nos.		
13	email		

14. Educational & Professional Qualifications

Qualification	College/Institution	University	Year of passing	Class/Division	Percentage of marks obtained	Subjects/ Core discipline

11. To	mr Month(s)	
Please	e tick below as applicable	
16	Have you ever been arrested in a criminal case or convicted, fined or	Yes*/No
	imprisoned for violation of any law (excluding minor traffic violation)	
17	Whether any punishment/penalty was awarded to you or any vigilance case	Yes*/No
	pending as far as your knowledge goes	
18	Have you applied before for employment in Sangeet Natak Akademi?	Yes*/No

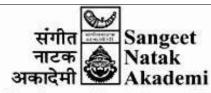
I certify that the information furnished above is correct to the best of my knowledge and as per the advertisement, I am eligible to be considered for short listing for interview. I understand that if the information is not correct, or not supported by documentary proof, my candidature will not be considered, even after short listing.

Dated Signature of the **Applicant**

Enclosures (*as mandatory)

10th/Matric certificate 1. For DOB 2. For educational qualification Mark sheets/Degree 3. For caste certificate In the specified format 4. No Objection Certificate From present employer 5. Experience Certificate with date of joining /relieving Issued by employers

^{*}If Yes, please give detail



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Secretary Sangeet Natak Akademi New Delhi